

VOLUNTOWN BOARD OF EDUCATION
195 Main Street Voluntown CT 06384
SUPERINTENDENT OF SCHOOLS: Adam S. Burrows
Board Chair – Diana Ingraham

Barbara Gileau
James Hutchins
Monique Mooney

Cathy Grant, Secretary
Robert Iovino, Vice-Chairperson
Vikki Smith

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BOARD MINUTES
Regular Board Meeting
Thursday, November 8, 2012
Board of Education Meeting Room - 7:00 p.m.

Annual Re-Organization Meeting – Election of Officers

Superintendent of Schools opened the meeting and requested nominations for Board Chair of the Voluntown Board of Education. The new Board Chair took over the meeting and requested nominations for Vice Chair followed by nominations for Secretary. After elections were completed, the meeting proceeded as usual.

ATTENDANCE: Present: Diana Ingraham [Board Chair], Cathy Grant [Secretary], James Hutchins, Vikki Smith
Absent: Barbara Gileau, Robert Iovino [Vice Chair], Monique Mooney
Also Present: Superintendent Adam Burrows, Alicia Dawe, Principal, and Dr. Elaine Lee, Director of Special Education

Superintendent of Schools opened the meeting at 7:04 p.m. and requested nominations for Board Chair:

MOTION #1 11/08/12 : made by Cathy Grant SECONDED BY Vikki Smith That the Board of Education nominate Diana Ingraham to the position of **Board Chair** commencing on this date through the day prior to the next reorganization meeting of the Board in November 2013. There were no other nominations.

MOTION #2 11/08/12 : made by Vikki Smith SECONDED BY Cathy Grant That the Board of Education close nominations for Chairperson
VOICE VOTE: UNANIMOUS; MOTION CARRIES

BALLOT VOTE: 4:0 UNANIMOUS; MOTION CARRIES

Board Chair, Diana Ingraham, opened the floor for nominations for Vice Chair.

MOTION #3 11/08/12: made by Cathy Grant SECONDED BY Vikki Smith That the Board of Education nominate Jim Hutchins for the position of **Vice Chair** commencing on this date through the day prior to the next reorganization meeting of the Board in November 2013. There were no other nominations.

MOTION #4 11/08/12: made by Cathy Grant SECONDED BY Vikki Smith That the Board of Education closes nominations for Vice Chair
VOICE VOTE: UNANIMOUS; MOTION CARRIES

BALLOT VOTE: 4:0 UNANIMOUS; MOTION CARRIES

Board Chair, Diana Ingraham, opened the floor for nominations for Secretary.

MOTION #5 11/08/12: made by Vikki Smith SECONDED BY Jim Hutchins That the Board of Education nominates Cathy Grant as the Board of Education **Secretary** commencing on this date through the day prior to the next reorganization meeting of the Board in November 2013. There were no other nominations.

- MOTION #6 11/08/12:** made by Vikki Smith **SECONDED BY** Jim Hutchins That the Board of Education closes nominations for Secretary
VOICE VOTE: UNANIMOUS; **MOTION CARRIES**
- BALLOT VOTE: 4:0 UNANIMOUS;** **MOTION CARRIES**
- CONSENT AGENDA:** **MOTION #7 - 11/08/12:** made by Jim Hutchins **SECONDED BY** Cathy Grant that the Board of Education accepts the consent agenda as presented
VOICE VOTE: UNANIMOUS; **MOTION CARRIES**
- GUESTS** Mr. Thomas Cronin, Director of Education Services, provided a presentation on EASTCONN Magnet Schools. Mr. Gino LoRicco provided a presentation on Quinebaug Middle College (QMC). It was noted, the MAGNET schools and QMC are designed to give high school students educational options outside the traditional high school setting.
- PRINCIPAL'S REPORT** Alicia Dawe submitted the Principal's Report that highlighted activities about going green with daily communications to staff and families being published via the school website; during Professional Development day held Nov 6, 2012, there was review of how curricular alignment to Common Core State Standards has been implemented; the family academy is experiencing great success and the next meeting is scheduled for Nov 13, 2012, a draft of "Family Guide to the Common Core State Standards" was distributed.
- SPECIAL EDUCATION** Dr. Elaine Lee submitted the Special Education Report that highlighted the following: The Alternative 5TH-8TH Grade Program continues to provide valuable services to special education and regular education students; all students enrolled in grades 6 - 12 must have a Student Success Plan - this program is aligned with CT Secondary School Reform and will prepare students to meet 21st Century skills; Special Education enrollment was reviewed; Virtual Learning Academy Program provides students with an opportunity to take credit courses online that meet CT State Statute Standards and aligns with Common Core; Nancy Vitale will continue to provide Professional Development support during the 2012-2013 school year for implementation of common core standards.
- SUPERINTENDENT'S REPORT** Superintendent Burrows reviewed his Calendar of Events for Nov & Dec, 2012; Enrollment = 314 students as of 11/02/12 (Pre-K through 8th Grade) plus 122 High School Students; Oct 11, 2012 Board Briefs
- COMMITTEE REPORTS** Curriculum Steering is reviewing the Language Arts curriculum regarding the use of non-fiction and fiction books, the writing program is being reviewed, discussion is taking place about the alignment of social studies with common core, the new technology plan is in year one of a three year plan, discussion took place about incorporating reading within the art program, Library enhancement initiatives are continuing, and world language is being discussed.
- KELLY SERVICES:** This item was tabled to a future date.
- 2013-2014 BUDGET** The Superintendent reviewed the 2013-2014 Budget Preparation Timeline.
- CONSORTIUM COOPERATIVE PURCHASING** **MOTION #8 - 11/08/12:** made by Cathy Grant **SECONDED BY** Vikki Smith that the Board of Education authorizes the Superintendent to enter into an agreement for the statewide Consortium of Cooperative Purchasing
VOICE VOTE: UNANIMOUS; **MOTION CARRIES**
- POLICY 5112.4 DISENROLLMENT** **MOTION #9 - 11/08/12:** made by Vikki Smith **SECONDED BY** Cathy Grant that the Board of Education approves Policy 5112.4 Disenrollment Policy as amended
VOICE VOTE: UNANIMOUS; **MOTION CARRIES**
- POLICY 5113.2 TRUANCY** This item was tabled to the Board of Education December 13, 2012 meeting.
- POLICY SERIES 3000** This item was tabled to the Board of Education December 13, 2012 meeting.

STAIRWAY TO CONSTITUTION FIELD	The Board of Education is in favor of the newly proposed location of the stairway to Constitution Field.
TRUANCY/RESIDENCY RESOURCE OFFICER	MOTION #10 - 11/08/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education add Truancy / Residency Resource Officer to the Agenda for consideration under New Business VOICE VOTE: UNANIMOUS; MOTION CARRIES
SNOW PLOW BID	MOTION #11 - 11/08/12: made by Cathy Grant SECONDED BY Vikki Smith that the Board of Education authorizes the Superintendent to sign a snowplowing contract with TRS Landscaping for the 2012-2013 school year VOICE VOTE: UNANIMOUS; MOTION CARRIES
TITLE I AND II ESEA GRANT	MOTION #12 - 11/08/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education authorizes the Superintendent to submit the 2012-2013 Connecticut State Department of Education Elementary & Secondary Education Act (ESEA) Grant VOICE VOTE: UNANIMOUS; MOTION CARRIES
JOB DESCRIPTION TITLE 1 TUTOR INTERVENTIONIST	The Board performed a 1 st reading. A review of this request will be placed on the Agenda for the December 13, 2012 meeting
2013 MEETING DATES	There was consensus to accept the Board Meeting Dates of 2013 as presented.
PARAPROFESSIONAL W/SPECIAL SERVICES	MOTION #13 - 11/08/12: made by Jim Hutchins SECONDED BY Vikki Smith that the Board of Education authorizes the appointment of Wanda Redfield as a Paraprofessional with Special Services VOICE VOTE: UNANIMOUS; MOTION CARRIES
ASSISTANT CHEERLEADING POSITION	MOTION #14 - 11/08/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approves the Assistant Cheerleading Position for the 2012-2013 school year VOICE VOTE: UNANIMOUS; MOTION CARRIES
ATHLETIC DIRECTOR	MOTION #15 - 11/08/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approves Margaret Voland as the Athletic Director VOICE VOTE: UNANIMOUS; MOTION CARRIES
CHEERLEADING COACHES	MOTION #16 - 11/08/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approves Amy Suffoletto and Lauren Roderick as Cheerleading Coaches VOICE VOTE: UNANIMOUS; MOTION CARRIES
GIRLS' BASKETBALL COACH	MOTION #17 - 11/08/12: made by Cathy Grant SECONDED BY Vikki Smith that the Board of Education approves Margaret Voland as the Girls' Basketball Coach VOICE VOTE: UNANIMOUS; MOTION CARRIES
BOYS' BASKETBALL COACH	MOTION #18 - 11/08/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approves Chuck Salter as the Boys' Basketball Coach VOICE VOTE: UNANIMOUS; MOTION CARRIES
AFTER SCHOOL TUTORS	MOTION #19 - 11/08/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approves Karen Britt and Amy Suffoletto as After School Tutors in a shared position VOICE VOTE: UNANIMOUS; MOTION CARRIES
TITLE I TUTOR	MOTION #20 - 11/08/12: made by Cathy Grant SECONDED BY Vikki Smith that the Board of Education approves Hailie Davis as a Title I Tutor VOICE VOTE: UNANIMOUS; MOTION CARRIES

